

Librarians Assembly Annual Meeting

June 6, 2018

1. Agenda approved.
2. Announcement of the four candidates nominated for the Librarians Executive Committee for next year: Keith Chapman, Amanda Focke, Mira Greene, and Shannon Kipphut-Smith.
 - Call for additional nominations. None at this time.
3. Nominations for the CAP Review Committee
 - There has only been one nomination so far. Jet Prendeville noted the procedure for making nominations, and Scott Vieira said that he would meet with Sandi Edwards when she returns to discuss further nominations.
4. New Business: Discussion of an ad hoc committee to explore the CAP Review process
 - See the November 7, 2017 Librarians Assembly Executive Committee Meeting notes.
 - The ad hoc committee will investigate and propose to the Librarians Assembly Executive Committee on whether or not updates should be made to the CAP Review Document. If updates are recommended, the ad hoc committee will propose the new wording for the Librarians Assembly to vote on during the next annual meeting. In particular, the ad hoc committee will be looking into the following proposal from a Librarians Assembly member:

Regular Employment Status:

“When dealing with questions of regular employment status for Librarians II-IV, the Review Committee will meet as soon as possible after the candidate has completed his/her second year of employment.”

Sandi has been giving candidates the option to meet at the next possible regular review period, possibly rolling it into the promotion process (so later than the two-year anniversary). If this process is acceptable to the entire assembly, I believe that it should be reflected in the document.

Criteria for Promotion to Specific Ranks:

Librarian II

“If a candidate’s third anniversary falls between the beginning of the review period and March 1, the candidate may ask to be reviewed initially in the fall prior to the third anniversary.”

This option appears only in the section for promotion from Librarian I to II, but Sandi has been allowing it for promotion to other ranks as well. If this process is acceptable to the entire assembly, I believe that it should be reflected in the document.

- Melinda Flannery noted that the committee should be comprised of at least some longtime staff members who have a sense of how the process has gone over the years.
- Call for volunteers was announced. Scott Vieira will meet with Sandi Edwards and then issue formal invitations.

5. New Business: Discussion of an ad hoc committee to explore and possibly propose a Fondren Library open access policy

- Shannon Kipphut-Smith briefly described Rice's open access policy and other libraries that have similar initiatives.
- Open Access at Rice University: <http://openaccess.rice.edu/>
- Open Access Pledge, Folke Bernadotte Memorial Library: <https://gustavus.edu/library/Pubs/OApledge.php>
- Proposal to form the committee and call for volunteers. Scott Carlson, Debra Kolah, and Scott Vieira volunteered. A formal call will be sent later.
- Sara Lowman said that there have been some questions as staff have met with their supervisors regarding the new career profile system and CAP ranking at Fondren. They are separate, and the profile ranking does not affect the CAP.

6. Meeting adjourned.