



Information Session for Potential Fondren Fellows Mentors

Led by

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- Promote undergraduate and graduate student involvement in inquiry-based projects connected to library collections, spaces, services or skills
- Create mentoring opportunities for staff and faculty
- Deepen students' appreciation for libraries
- Provide support for library-related projects

What are the benefits of the Fondren Fellows?

★ **Benefits for Fellows**

- Develop skills for graduate school or future careers
- Possibility for co-publishing
- Gain experience with collaborative projects
- Good pay (\$18/hr)

★ **Benefits for Mentors**

- Honorarium for min. 20 hrs (\$1000)
- Project funding (up to \$6000)
- Support for project development via student work
- Mentoring opportunities

- Proposals are created by Faculty/Staff and must include:
 - ◆ Budget proposal (max \$6000)
 - Note: Student Pay is separate from project budgets
 - ◆ Number of Fellows and their roles
 - ◆ Skills required for student applicants
 - ◆ Project timeline (meant to be completed by *May 2025*), with 200 max hours per student
- Steering Committee meets and selects proposals to sponsor for 2024-2025 and Faculty/staff gain Mentor status
 - Note: acceptance may be conditioned on budget, or other project changes

- If accepted, project opportunities are then published online via 12twenty and opened to student applications
 - ◆ Students self-select and apply for specific projects based on interests and necessary skills as specified in proposals

- Applications are provided to Mentors who select which candidates to interview and then to hire

- Projects should be *inquiry-based*
 - ◆ Projects should have the potential to create compelling research outcomes
 - Fellows should have a role in shaping the project beyond the traditional responsibilities of a research assistant
- Projects should involve the library as a focus or partner, such as organizing and describing a collection, developing a digital scholarship or publishing project, exploring open knowledge, etc.
 - ◆ **Library liaisons** will provide this contact point for advice, resource access, and guidance

Requested budget items **must** be in scope for Fellows funding

- ◆ Multiple payment methods available
 - Preferably P-Cards or iO disbursement
 - No Prepaid cards, amazon cards, etc.
- ◆ Ex. Faculty/staff salary cannot be a line item
- ◆ Conventions, travel, events, etc. allowed
- ◆ Miscellaneous spending requiring not allowed
- ◆ Separate fund for Fellows' conference travel

Examples of FF projects

What makes a successful project proposal?

- Creating an interactive [StoryMap](#) about Black middle- and upper-class life in Houston using data from the “Red Book of Houston” (1915) (Guthrie, Yarbrough, et al)
- Collecting and analyzing data on the [intra-American slave trade](#) into Texas ports
- Creating an exhibit and illustrated study guide for the [Comic Art Teaching and Study Workshop](#)



RICE MAGAZINE



The Coastwise Slave Trade

“Where is Texas on the SlaveVoyages website?” This question animates findings by recent graduates Katelyn Landry '22, Victoria Zabarte '22 and Ben Schachter '22 along with doctoral student James Myers. Although the SlaveVoyages database is the largest repository of information about the trans-Atlantic and intra-American slave trades, information related to Texas’ involvement is largely absent from the 20-year project.

As Fondren Fellows, the team dug into archival records to fill in gaps in the narrative of intra-American slave trade into Texas ports. The findings from their yearlong project to reconstruct the 19th-century coastwise slave trade into Texas are on display in a remarkable poster exhibit at Fondren Library. By searching slave manifests filed in New Orleans, Savannah and Mobile between 1827 and 1860, the team discovered records of more than 15,000 enslaved Africans — including their names and other personal details — as well as the names of their enslavers and the ships that transported them.

Program Selection Timeline

When should you expect to hear back?

- ★ July 19th, 2024 – Proposals due by NOON
- ★ Early August – Applicant notification
- ★ August 12, 2024 – Post project list online
- ★ Early September 2024 – Info Session for Students
- ★ September 5ish, 2024 – Deadline for student applications
- ★ Mid- September – Projects begin

- ★ The link to the submission form will be emailed to all attendees after the information session.
- ★ Any questions about submitting proposals can be directed to fondrenfellows@rice.edu

- ★ [Project Proposals Submission Form](#)

- ★ [Fondren Fellows Website](#)

- Participate in a brief orientation to the program
- Evaluate applications, including attending interviews
- Mentor the fellow(s) by overseeing the development of a project plan, monitoring their progress, and providing guidance throughout the project
- Provide feedback on the fellow's work on a regular basis

- Coordinate with the Fondren Fellows Steering Committee
- Write a brief report at the conclusion of the fellowship
- Be willing to set aside *at least one hour* a week to guide fellows
- Provide feedback on the program via regular check-ins
- **Acknowledge the Fondren Fellows program in project-related outputs, such as papers, presentations, and websites**



- Collaborate to set realistic goals-defined scope/timeline
- Schedule regular check-ins
- Update project documentation regularly and keep in a central location
- Break up the project into meaningful chunks and require regular deliverables

Q&A Period

Thanks for attending!

We look forward to reviewing your proposals!